



James W. Ridgway, P.E.  
Executive Director

- Auburn Hills
- Beverly Hills
- Bingham Farms
- Birmingham
- Bloomfield Hills
- Bloomfield Twp.
- Canton Twp.
- Commerce Twp.
- Dearborn Heights
- Farmington
- Farmington Hills
- Franklin
- Garden City
- Henry Ford College
- Inkster
- Lathrup Village
- Livonia
- Melvindale
- Northville
- Northville Twp.
- Novi
- Oak Park
- Oakland County
- Orchard Lake
- Plymouth
- Plymouth Twp.
- Redford Twp.
- Rochester Hills
- Romulus
- Southfield
- Troy
- University of Michigan-Dearborn
- Van Buren Twp.
- Walled Lake
- Washtenaw County
- Wayne
- Wayne County
- Wayne County Airport Authority
- West Bloomfield Twp.
- Westland
- Wixom
- Cooperating Partners:
- Cranbrook Institute of Science
- Friends of the Rouge
- Rouge River Advisory Council
- Southeastern Oakland County Water Authority
- The Henry Ford
- Wayne State University

## DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

November 13, 2018, 2:00 p.m.  
Southfield Parks & Rec. Bldg., Room 221

**1. Welcome** – Brandy Siedlaczek, Chair

**2. Roll Call of Members**

ECT took roll call of members and others in attendance. A quorum was present.

<i>ARC Executive Committee</i>			<i>Attended Meeting</i>
<b>Officers</b>			
<b>Chair</b>	Brandy Siedlaczek	Southfield	Y
<b>Vice-Chair</b>	Doug Moore	Livonia	N
<b>Treasurer</b>	Jill Rickard	Northville Twp.	Y
<b>Past Chair</b>	Gary Mekjian	Farmington Hills	N
<b>Counties</b>			
<b>Oakland Co. – Rep.</b>	Jim Nash	OCWRC	N
<b>Oakland Co. – Alt.</b>	Jim Wineka, Jacy Garrison	OCWRC	Y-JG
<b>Washtenaw Co.- Rep.</b>	Evan Pratt	WCWRC	N
<b>Washtenaw Co.- Alt.</b>	Heather Rice	WCWRC	Y
<b>Wayne Co. - Rep.</b>	Noel Mullett	WCDPS	N
<b>Wayne Co. - Alt.</b>	Vacant	WCDPS	N
<b>SWAGs</b>			
<b>Main 1 &amp; 2 - Rep.</b>	Charles Markus	Bloomfield Township	Y
<b>Main 1 &amp; 2 - Alt.</b>	Olivia Olsztyn-Budry	Bloomfield Township	N
<b>Main 3 &amp; 4 - Rep.</b>	VACANT		
<b>Main 3 &amp; 4 - Alt.</b>	VACANT		
<b>Upper - Rep.</b>	Karen Mondora	Farmington Hills	Y
<b>Upper - Alt.</b>	Doug Moore/Trisha Dotson	Livonia	Y
<b>Middle 1 - Rep.</b>	Tom Casari	Northville Township	N
<b>Middle 1 - Alt.</b>	Joseph Akers	Novi	Y
<b>Middle 3 - Rep.</b>	Kevin Roney	Garden City	N
<b>Middle 3 - Alt.</b>	VACANT		
<b>Lower 1 - Rep.</b>	Bob Belair	Canton Township	Y
<b>Lower 1 - Alt.</b>	VACANT		
<b>Lower 2 - Rep.</b>	Ramzi El-Gharib/Mike Buiten	Wayne	N
<b>Lower 2 - Alt.</b>	Roberto Scappaticci	Romulus	N

**Others Present:** Annette DeMaria, John O’Meara, Chris O’Meara, and Meghan Price ECT Staff

### **3. Additions or Changes to Draft Agenda**

A. DeMaria asked that two items, One Water Campaign and the GLWA wastewater master plan coordination, be added under section 5.

### **4. Summary of April 19, 2018 Executive Committee Meeting**

The motion was made by Karen Mondora, Farmington Hills, to accept the June 20, 2018 meeting summary. The motion was seconded by Bob Belair, Canton, and passed unanimously.

### **5. Executive Director Report**

#### **a. Grant Status Report**

Annette DeMaria and John O'Meara, ARC Staff, provided an update on the following grants.

#### **SAW Grant: Monitoring and Stormwater Management Planning**

- Public Education
  - Public attitudes survey complete.
- IDEP
  - Completed outfall screening to identify priority areas for IDEP work.
  - Sent summary memo of results to each community.
  - Drafted a summary report for the entire watershed (attached to TC1 Budget Recommendation)
- Permit applications
  - Responses to MDEQ's first round of comments were sent by July 13th.
  - Responses to MDEQ's second round of comments were sent by Oct 30<sup>th</sup>, except Dearborn Hgts which is still outstanding.
- TMDL
  - The Collaborative TMDL Plan was updated to reflect MDEQ latest comments. However, MDEQ is asking for 100 sites to be sampled vs the 60 that are being proposed. Also, they have indicated that they will add sites once they review Wayne County's SWMP/IDEP plans.
  - The plan is on hold until MDEQ reviews Wayne County's SWMP/IDEP plans.
- Monitoring
  - The summary of 2017 water quality data is 99% complete.
  - Bacterial source tracking sampling was completed by counties – will be included in 2018 IDEP reports.
- Stormwater Financing
  - Finalized the financing report and reviewed with the pilot communities.
  - Incorporated community comments and finalized.
  - Also provided to OCWRC for legal review – a positive review was provided by OCWRC resulting in no edits to the report.

A. DeMaria asked that the reports finalized through the SAW grant be added to the ARC's website and she also let the Committee know that ARC staff will be doing a presentation to the Full ARC at the first meeting in 2019.

#### **EPA Wayne County Rouge AOC Habitat Projects**

- **Henry Ford Estate Dam Fish Passage**
  - The fishway channel is currently 95% completed with the overall project about 75% complete.
  - There was some unstable ground found that created some construction changes to stabilize the subgrade.

- The downstream end of the fishway has been opened to the river and the upstream end is expected to be opened up the week of Nov 12<sup>th</sup>.
- Work will stop this December and final cleanup and site restoration will occur in Spring 2019.

- **Oxbow Phase III Implementation**

- Site work to begin at the beginning of November 2018.
- Currently the contractor is excavating the channel connection.
- Work will continue over the winter and is expected to be completed in June 2018

**GLRI USDA Forest Service**

The ARC was awarded the grant from the USDA Forest Service for trees to “Mitigate Emerald Ash Borer (EAB) Impacts.

J. O’Meara informed the Committee that we expect to host the Great Lakes Restoration Celebration again in 2019 at Greenfield Village. Development of the logistics and programming will occur in Spring 2019.

**b. Other Items**

A. DeMaria stated that she is participating in meetings for the One Water Public Education Campaign that is being led by Cranbrook with support from SEMCOG and Great Lakes Water Authority (GLWA). The campaign will result in a regional public education strategy, led by local stakeholders that provides common water resource messaging in southeast Michigan focused on stormwater, wastewater and drinking water. The messaging will seek to foster water resource stewardship, encourage citizens to adopt best management practices and support long-term investment in infrastructure. As part of the campaign, Cranbrook will develop a brand and coordinate the distribution of materials to the local media. A. DeMaria provided input on the public education topics that are a priority for the ARC as part of the stormwater permit. She anticipates the campaign will help the ARC implement the public education plan.

A. DeMaria also informed the committee that she is participating in GLWA’s wastewater master plan watershed committee on behalf of the ARC. She provided input on GLWA’s draft goals, provided a summary of the water quality data being collected by the ARC and provided a summary of the ARC’s approach to the stormwater permit requirements. She added that the ARC provided CDM (GLWA’s contractor) a draft copy of the 2017 monitoring report for discussion purposes. GLWA recognizes that there are E. coli problems throughout the watershed, not just in CSO areas, so they are discussing the best approach to solving water quality issues. They will be meeting with watershed groups again next month. She is looking out for ways to coordinate efforts with GLWA.

K. Mondora suggested that we invite GLWA to become a cooperating partner in the ARC. A. DeMaria will draft a letter for GLWA along with one for SEMCOG.

**6. Standing Committee Reports**

**a. Finance Committee**

**A/P, A/R Report - 2018 Membership Dues**

C. O’Meara reported that all dues invoices have been received except for Oak Park. J. Rickard will follow-up with them. She reported that all payables have been paid to date and receivables are coming in which include dues payments and grant reimbursements.

### **2018 ARC Budget Amendment Ratifications**

C. O'Meara reviewed the email budget amendment votes that were done earlier in the year. This included:

- 8/16/18 vote with 28 yea and 0 nay - Amendment to the ECT Contract Appendix I SAW Grant which increased the budget to include a SAW grant closeout executive summary, additional updates to 29 permit applications and to prepare responses and to MDEQ and reduction of field activities associated with monitoring DO at 5 additional sites.
- 9/13/18 vote with 23 yea and 0 nay – EPA3 added to the ARC budget for 100% grant funding for AOC habitat design projects at Tamarack Creek in Southfield and Johnson Creek Fish Hatchery Park in Northville.
- 10/10/18 vote with 23 yea and 0 nay – Award of ED Services contract to ECT.

The motion was made by C. Markus, Bloomfield Twp., to forward to the Full ARC the ratification of the 3 email votes on 8/16/18, 9/13/18 and 10/10/18. The motion was seconded by J. Rickard, Northville Twp. and passed unanimously.

### **2017 Audit**

C. O'Meara reviewed the 2017 Audit which showed no issues of non-compliance.

The motion was made by J. Garrison, Oakland County, to recommend to the Full ARC the approval of the 2017 Audit. The motion was seconded by H. Rice, Washtenaw County and passed unanimously.

### **2019 Budget Recommendations**

J. O'Meara reviewed the budget recommendations presented by the Finance Committee. The recommendations include activities aligned with the ARC's collaborative plans and include activities that are annual and activities that are over the permit period. The recommendations included a 5-year budget along with a budget for just 2019. J. Rickard suggested that the ARC be proactive and continue with a 2% dues increase annually for all members in 2020 and beyond (a 2% dues increase in 2019 was passed by the Full ARC in June 2018). This will be important as we come to the next permit with the potential of additional monitoring that may be required. The committee members agreed with this suggestion.

The motion was made by J. Rickard, Northville Twp., to forward to the Full ARC the 2019 Budget Recommendations and to continue a 2% annual dues increase during the permit period. The motion was seconded by B. Belair, Canton Twp., and passed unanimously.

#### **b. PIE (Public Involvement and Education) Committee**

C. Markus, Bloomfield Twp., reported that we have restocked the pet waste containers, clips, several public ed printed materials, and posters. The ARC banners are making the rounds of the watershed. C. Markus stated that he will be stepping down as PIE Committee Chair as he is running for ARC Vice Chair. Jacy Garrison, Oakland County, agreed to serve as PIE Committee Chair beginning in 2019.

#### **c. Technical Committee**

K. Mondora reported that the Technical Committee has been reviewing the MDEQs comments on the permit applications and providing responses. Both Wayne and Oakland counties are in the process on conducting IDEP work in the priority areas. A summary of their efforts will be provided in early 2019. K. Mondora announced that she will be acting as Technical Committee Chair in 2019 and then will be stepping down to allow someone else to fill this role for the ARC.

#### **d. Nomination Committee**

B. Belair, Canton Twp., reviewed the recommended slate of officers for 2019-2020 and explained that at the Full ARC meeting he will ask for any other nominations from the floor.

The motion was made by J. Garrison, Oakland County, to recommend to the Full ARC the following 2019-2020 officer slate if no other nominations from the floor are received: Chair – Doug Moore, Livonia, Vice-chair – Charles Markus, Bloomfield Twp., Treasurer – Jill Rickard, Northville Twp. The motion was seconded by J. Rickard, Northville Twp. and passed unanimously.

#### **7. Report from Counties**

J. Garrison, Oakland County, reported that they are compiling their 14<sup>th</sup> annual clean water calendar and expect to have copies available for communities beginning in December. They received 650 submittals.

J. Garrison, Oakland County, stated that their standards are progressing with focus on regional collaboration. If communities have any questions, they can contact Jim Wineka at the Water Resources Commissioners Office. MDEQ wants the standards by December 1, however, Oakland County will be submitting an update instead.

Wayne County and Washtenaw County had nothing to report.

#### **8. Other Business**

B. Belair, Canton Twp., informed the committee that Tim Faas will be retiring as Municipal Services Direction in December. Tim served as the ARC's Grant Representative over the last several years. B. Belair volunteered to continue in this role for the ARC. C. O'Meara will work with the funding agencies and Bob to make the transition.

#### **8. Summary of Executive Committee Actions**

- The motion was approved to accept the June 20, 2018 meeting summary.
- The motion was approved to recommend to the Full ARC the ratification of the email votes from 8/16/18, 9/13/18 and 10/10/18.
- The motion was approved to recommend to the Full ARC the approval of the 2017 Audit.
- The motion was approved to recommend to the Full ARC the approval of the 2019 budget and 2% dues increase for future years.
- The motion was approved to recommend to the Full ARC the approval of the office slate unless other are received from the floor as Chair – Doug Moore, Livonia; Vice Chair – Charles Markus, Bloomfield Twp.; and Jill Richard, Northville Twp.

#### **10. Upcoming Meeting(s)**

- Full ARC meeting, November 19, 1:00 p.m., Cranbrook Institute of Science.
- Executive Committee meeting December 19, 4:00 p.m., Canton.

#### **11. Adjourn**

The motion to adjourn the meeting was made by K. Mondora, Farmington Hills, and seconded by J. Rickard, Northville Twp. The motion passed.

# ARC Executive Committee Attendance List

Meeting Date: Nov. 13, 2018

Name		Community	Attended	Initials
Akers	Joseph	Novi	<input checked="" type="checkbox"/>	<i>JA</i>
Belair	Bob	Canton Township	<input checked="" type="checkbox"/>	<i>BAR</i>
Buiten	Mike	Wayne	<input type="checkbox"/>	—
Casari	Tom	Northville Township	<input type="checkbox"/>	—
DeMaria	Annette	ECT	<input checked="" type="checkbox"/>	<i>AD</i>
Dotson	Trisha	Livonia	<input type="checkbox"/>	—
Fellrath	Patrick	Plymouth Township	<input type="checkbox"/>	—
Garrison	Jacy	Oakland County	<input checked="" type="checkbox"/>	<i>Jo</i>
Hysinger	Angela	Bloomfield Township	<input type="checkbox"/>	—
Markus	Charles	Bloomfield Township	<input checked="" type="checkbox"/>	<i>CM</i>
Mekjian	Gary	Farmington Hills	<input type="checkbox"/>	—
Melistas	George	Novi	<input type="checkbox"/>	—
Mondora	Karen	Farmington Hills	<input checked="" type="checkbox"/>	<i>KM</i>
Moore	Doug	Livonia	<input type="checkbox"/>	—
Mullett	Noel	WCDPS	<input type="checkbox"/>	—
Nash	Jim	Oakland County	<input type="checkbox"/>	—
Ohman	Brad	Garden City	<input type="checkbox"/>	—

Meeting Date: Nov. 13, 2018

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
O'Meara	John	ECT	<input checked="" type="checkbox"/>	<i>MO</i>
Pratt	Evan	Washtenaw County Water Resour	<input type="checkbox"/>	—
Price	Meghan	ECT	<input checked="" type="checkbox"/>	<i>MP</i>
Rice	Heather	Washtenaw County Water Resour	<input checked="" type="checkbox"/>	<i>HR</i>
Rickard	Jill	Northville Township	<input checked="" type="checkbox"/>	<i>JR</i>
Ridgway	Jim	ECT	<input type="checkbox"/>	—
Rohraff	Don	Livonia	<input type="checkbox"/>	—
Scappaticci	Roberto	Romulus	<input type="checkbox"/>	—
Siedlaczek	Brandy	Southfield	<input checked="" type="checkbox"/>	<i>BS</i>
Smrtka	Barb	Farmington Hills	<input type="checkbox"/>	—
Wilson	Tom	Livonia	<input type="checkbox"/>	—
Wineka	Jim	Oakland County	<input type="checkbox"/>	—
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			<input type="checkbox"/>	—
			<input type="checkbox"/>	—